

WESTBANK COMMUNITY LIBRARY
Teen Volunteer Application

Date _____

During the school year and in the summer months, teenagers are selected to volunteer at the Westbank Community Library. Students work directly with our library staff and visitors, shelving, and assisting with some duties at the Circulation Desk. The volunteer time may be used as community service hours for service projects. The Friends of the Library award two scholarships annually to graduating seniors who have volunteered a minimum of two semesters during high school.

Conditions: Volunteers must be 13 years or older, have a mature attitude and be responsible and dependable. Scheduled shifts are from two to three hours per week, and require a minimum commitment of at least one semester or full summer. It is the responsibility of the volunteer to find a substitute for their shift if they are not able to work. **Volunteers must contact the Circulation Coordinator at 314-3581 to notify them of the date they will miss and the name of the person who will substitute for them.**

I am interested in volunteering during (check one or both): The school year The summer

Age: _____

Expected year of Graduation: _____

Name: _____ Grade: 8 9 10 11 12

Address: _____ Zip Code _____

Phone: _____ Email: _____

Preferred day/hours of volunteering

Monday	10-12	12-3	3-6	
Tuesday	10-12	12-3	3-6	
Wednesday	10-12	12-3	3-6	6-8
Thursday	10-12	12-3	3-6	
Friday	10-12	12-3	3-6	
Saturday	10-1	1-4		
Sunday		1-4	4-6	

Known Vacation Dates:

I understand the importance of reliability as a volunteer at the Westbank Community Library and will ensure that my shift is appropriately covered when I am not available. I meet the conditions noted above.

Signature of volunteer applicant

Date _____

Signature of parent

Date _____

Emergency Contact Information:

Name _____ Relation _____

Telephone: Home _____ Work _____

Doctor you would like us to contact: _____ Telephone _____

Drug Allergies _____

Thank you for your interest.